



# COMPASS HOUSING ALLIANCE

## 2020 Volunteer Agreement

We envision a world in which every person lives in a safe, caring community.

Printed Name: \_\_\_\_\_

Group Affiliation (if applicable): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

All volunteers and food donors must sign a volunteer agreement before beginning their service. Please read each of the statements below. Your initials indicate that you are aware of these requirements.

### FOOD DONATION AGREEMENT

- Any cooked/heated items were prepared in a donor kitchen. *See Perishable Food flyer for info on donor kitchens.*
- There are no perishable items within 3 days of their sell by/use by date in my donation.
- My donation does not include any foods canned, vacuum-packed, or pickled at home.

Please initial here: \_\_\_\_\_

### VOLUNTEER EXPECTATIONS

- Be on time and always sign in. Complete donation logs when providing any items (food, socks, etc.) for the site.
- Communicate with appropriate staff about schedule changes, questions, concerns, or feedback.
- Escalate safety concerns immediately to both Program Manager and the Volunteer Coordinator.
- Keep all client information confidential. Photography of guests or residents is never permitted at any time, unless approved in advance.
- Exchanging personal information, including social media handles, with guests or residents is not permitted.
- Do not contact guests or residents outside Compass program sites, engage in financial transactions, or provide transportation to residents or guests.
- Report any concerns regarding safety / harassment immediately to program staff. After alerting program staff and removing yourself from the situation, please text or call the Volunteer Coordinator at 206-719-9137.

Please initial here: \_\_\_\_\_

### AUTHORIZATIONS

Volunteer opportunities with Compass Housing Alliance are contingent upon a criminal background check. You will also be asked to disclose any felony convictions at the time of authorization. Please note that a felony conviction does not necessarily disqualify a candidate from volunteering.

Please initial here: \_\_\_\_\_

### LIABILITY RELEASE

I hereby release, indemnify, and hold harmless Compass Housing Alliance, its officers, directors, employees, organizers, sponsors and supervisors from any and all liability in connection with any injury I may sustain (including any injury caused by negligence) in conjunction with volunteer activities in which I will be taking part in. I release Compass Housing Alliance from all responsibility of damages to my property sustained in the performance of my volunteer activities.

Please initial here: \_\_\_\_\_

### COMMUNICATIONS RELEASE

I give permission for my photograph to be used by Compass Housing Alliance in promotional materials, which may include brochures, websites, social media, and public relations material. I hereby release Compass Housing Alliance, its officers, employees and agents from all claims relating to the use of the pictures of me.

Please initial here: \_\_\_\_\_

I have read and understand the expectations and responsibilities outlined above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this completed form to:  
Compass Housing Alliance – Volunteer Coordinator  
[volunteer@compasshousingalliance.org](mailto:volunteer@compasshousingalliance.org)  
77 S Washington St., Seattle, WA 98104

### To be completed by program staff

Program Site: \_\_\_\_\_ Digital Copy Sent On: \_\_\_\_\_

Submitted by (staff full name): \_\_\_\_\_